

# Business Aptitude

## Practice Development Services



### Practice Mentor

This program is designed for principal and partners of accounting firms who know that they would benefit from regular mentoring and coaching support to develop their practice. At Business Aptitude, we bring a high level of understanding and experience in working with accounting firms.

Through monthly strategic review meetings, we will cover areas relevant to practice management including :

- Practice strategy
- Client communication
- Services integration
- Workflow management
- Systems development
- Team development

Specific goals and targets will be established to allow objective measurement of outcomes. We will help you set up and maintain a monthly reporting process to ensure that this information is available. We will also provide templates and documents where necessary to assist you in achieving your objectives.

Key elements of the program include:

Initial self-assessed audit to gauge key issues for practice development.

- Monthly strategic review meeting
- Ongoing email and telephone support as required
- Monthly KPI / benchmark reports to assess practice development

We will provide specific feedback in relation to established benchmarks for firms of similar size and geographic location.

For further information, contact Business Aptitude on Ph 02 9904 8400 ... or send us an email at [support@bizaptitude.com.au](mailto:support@bizaptitude.com.au)

Contact us about the training we provide to help firms service their clients more effectively

Ph 1300 883 789

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Take Control of Your Time – Create more time to grow your firm

Visit [www.bizaptitude.com.au](http://www.bizaptitude.com.au) for our comprehensive time management program designed specifically for accounting firm. Train your team in your own office, at a time that suits you.

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### Practice Management Tips from Business Aptitude

Business Aptitude, one of Australia's leading Practice Management consulting groups, provides hands-on support to accounting firms in the areas of strategic planning, systems, team development, client management and external communications.

Call 1300 883 789 or email [enquiry@bizaptitude.com.au](mailto:enquiry@bizaptitude.com.au) for feedback and advice on practice management issues and enquiries.

You can also subscribe to our regular news bulletin at [www.bizaptitude.com.au](http://www.bizaptitude.com.au).